

## Job Description

### Urgent Care Practitioner

"Trust our family to look after your family"

<b>JOB TITLE:</b>	<b>URGENT CARE PRACTITIONER [UCP]</b>
<b>RESPONSIBLE TO:</b>	Nursing Manager and Head of Clinical Services
<b>RESPONSIBLE FOR:</b>	The support and development of the Urgent Care Team
<b>JOB PURPOSE:</b>	<ul style="list-style-type: none"> <li>To provide a high-quality, cost-effective service to the patients of the Practice</li> <li>Maintaining excellent duty of care at all times</li> <li>Diagnosing and prescribing treatments and drugs while working within defined procedures and protocols as laid down by the GPs.</li> <li>Adhering to all CQC requirements and guidelines</li> </ul>

<b>MAIN DUTIES AND RESPONSIBILITIES</b>	
1.	Receive patients with undifferentiated and undiagnosed problems and make an assessment of their healthcare needs
2.	Assessment, diagnosis, treatment, prescribing, referral and discharge as appropriate and deliver key elements of NSFs, providing public health, health protection and promotion programmes that improve health and reduce inequalities
3.	Break bad news to patients/parents/carers and provide appropriate ongoing support to meet identified needs
4.	To provide a patient centred service, ensuring appropriate, effective and seamless care
5.	To practice as an Urgent Care Practitioner demonstrating in-depth knowledge and competence in all areas of first contact nursing encompassing the management of minor illness, ailments, trauma, long term conditions, palliative care and uncomplicated mental health.
6.	To provide evidence based care within an primary care environment
7.	Support and facilitate the delivery of clinical governance within General practice. Be accountable for using in-depth knowledge to assess, plan, implement and evaluate individualised care for unscheduled care need. Undertake the holistic care of a group of patients as required.
8.	Work across boundaries and in partnership with primary and secondary care clinicians and social services, co-ordinating care and promoting a multi-disciplinary approach
9.	Order and interpret investigations, for example laboratory tests, X-rays and act on results as appropriate
10.	Administration/ supply of medicines on an individual basis through independent prescribing
11.	Recognise ethical and legal issues, which have implications for nursing practice, and take appropriate action.
12.	To provided sensitive complex communication skills in identifying area of need such as child abuse or elder abuse
13.	To be competent in managing any emergency situations.
14.	Carry out complex risk assessments relating to the patient/client, the environment, and any possible risk to others, formulating a plan of action.
15.	Support the development of the Urgent Care Team
16.	To maintain accurate patient records and enter onto the computer using agreed Read Codes
17.	To collect data and participate in regular Practice audit and research projects

<b>18.</b>	Maintain a high standard of clinical competence and professional development by keeping self informed of current advances in research and practice.
<b>19.</b>	To contribute to the preparation of any Practice development plans
<b>20.</b>	To maintain own yearly registration with the NMC or equivalent
<b>21.</b>	To adhere to the NMC Code of Professional Conduct or equivalent
<b>22.</b>	To promote a professional approach at all times by attire and attitude to patients and staff both in and out of the Practice
<b>23.</b>	To maintain own continuous professional development and ensure PDP kept up-to-date in line with the requirements of the Practice
<b>24.</b>	Attend and participate in staff meetings

This job description is not exhaustive and may be adjusted periodically after review and consultation. You will also be expected to carry out any reasonable duties which may be requested from time-to-time.

Date: October 2018