

Specimen Person Specification – Assistant Practitioner

Job Title:	Assistant Practitioner
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Qualifications	Essential	Desirable
Good standard of general education	✓	
GCSE Mathematics C or above	✓	
GCSE English C or above	✓	
Healthcare qualification	✓	

Experience	Essential	Desirable
Practice experience of working with others	✓	
Experience of working within a nursing or healthcare environment	✓	
Practical experience of computerised recording system		✓

Skills	Essential	Desirable
Excellent communication skills (Written and Oral)	✓	
IT skills		✓
Time Management and the ability to work to deadlines	✓	
Problem solving skills	✓	
Interpersonal skills	✓	

Behaviours	Essential	Desirable
Smart, polite and confident	✓	
Planning and organising	✓	
Performing under pressure	✓	
Adaptability	✓	
Team working	✓	
Using initiative	✓	
Self motivated	✓	
Flexibility	✓	
Confidentiality	✓	

Knowledge	Essential	Desirable
A basic understanding of a General Practice environment		✓
Some knowledge of clinical IT systems		✓